

MINUTES  
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES  
MAY 16, 1991

The regular meeting of the State Board for Community and Junior Colleges was held at 1:30 p.m., Thursday, May 16, 1991, in Room 507, Paul B. Johnson, Jr. Building, 3825 Ridgewood Road, Jackson, Mississippi. All members were present:

Ms. Jeannet Boston	Mr. Thomas Childs
Mr. Paul Breazeale	Ms. Jean-Marie Hill
Mr. Robert Breeden	Mr. Lanny Monroe
Mr. Amos Bridges	Dr. Barbara Ricks
Dr. Wesley Burkhardt	Ms. Nell Rogers

Staff in attendance: Dr. Olon Ray, Executive Director, Mr. Bill Bunch, Dr. Larry Day, and Ms. Deborah Gilbert.

The meeting was called to order by Chairman Barbara Ricks. Paul Breazeale gave the invocation.

Dr. Ricks acknowledged the following guests in attendance: Patricia Brown, Jessie James, Dr. Richard Maxwell, Bethe Williams, Tony Honeycutt, Worth Haynes, Susan Donohue, Dr. Ted Alexander, Ann Burkes, Shelby Harris, Dr. Eddie Smith, Dr. Clyde Muse, and Frankie White.

APPROVAL OF MINUTES

On a motion by Jeannet Boston, seconded by Bob Breeden, the minutes of April 18, 1991 meeting were approved unanimously.

STUDENT RECOGNITIONS

Dr. Ricks reported that Mary Kay Clark of East Central Community College and Kimberly Wansley of Jones County Junior College were among twenty students, representing the best academic talent at two-year colleges in the nation and were selected to the All-American First Team Winners of the 1991 Phi Theta Kappa/AACJC/USA TODAY. Dr. Ricks recognized Kay Clark and stated that Kim Wansley was unable to attend. On behalf of the Board and Staff, Dr. Ricks congratulated Kay and presented a plaque in honor and recognition of her accomplishments. Dr. Ray commented that he had the pleasure of reviewing the work of some of the applicants for the finalist, and if the Board could see the kind of competition that Kay faced, they would be even more impressed by the fact that Kay is in an elite academic scholars' group.

REPORTS

With permission from the Finance Committee Chairman and Board, Dr. Rick amended the agenda to allow the Planning Committee Report to precede the Finance Committee Report.

At this point in the meeting, Dr. Ricks expressed appreciation to the Board for re-electing her as Chairman and Lanny Monroe, Vice Chairman, and pledged the best leadership possible.

MACJC REPORT

Dr. Eddie Smith, president of East Central Community College, gave the report from the Mississippi Association of Community and Junior Colleges (MACJC). Dr. Smith reported that the Southern Association of Colleges and Schools' Reaffirmation Committee visited East Central on April 23, and East Central received only eight recommendations from the committee.

Dr. Smith reported that items discussed at the April Association meeting were similar to the Board's agenda and included such things as:

- \*\* Moody Institute
- \*\* Legislative Report with emphasis on sovereign immunity and the extension of workers' compensation
- \*\* EdNet Report
- \*\* Details of the annual convention of the Association of Community College Trustees (ACCT), Biloxi, October 16-19, 1991

On behalf of the Board, Dr. Ricks commended Dr. Smith on the SACS Ten-Year Reaffirmation Committee report.

Dr. Olon Ray informed the Board about the new photographs hanging in the Board room, and explained that all community college campuses would be represented once the project is completed.

#### PLANNING COMMITTEE REPORT

Ms. Jean-Marie Hill, chairman of the Planning Committee, expressed appreciation to the Board for responding to surveys and to the staff for compilation of material and technical assistance. Ms. Hill reported that the Planning Committee met on May 15, 1991, at 6:30 p.m., Holiday Inn, North, Jackson.

Ms. Hill informed the Board that the Planning Committee had concluded that the NAACP education concerns and issues were not isolated issues and were consistent with a position already taken by the Board's policy on affirmative action and institutional effectiveness.

Ms. Hill informed the Board that the recommendations of the Planning Committee included the following:

1. Continuation of work already under way by expanding Board policies to include developing a plan for implementation and monitoring.
2. Employment of a program developer or securing contractual services when funds are available.
3. Provide incentives to community/junior colleges achieving excellence in the areas of affirmative action.
4. Affirmative action policy to include all traditional underserved individuals - all minorities, women, and handicapped; and include in the definition of affirmative action issues of employment and quality education.
5. Request the Executive Director to write Dr. Morris Kinsey and inform him of the Board's decision.

After a lengthy discussion on using the term affirmative action in the committee's recommendation and its relationship to the Board's statement on Equal Employment Opportunity, it was the consensus of the Board that the Planning Committee make revisions in their report and bring back to the Board.

After a discussion and upon a motion by Bob Breeden, and consensus of the Board (no second to the motion), the Board unanimously adopted the following matters relating to the Planning Committee's recommendations:

1. The agenda for the Board retreat on July 17-19, with one change in a session from a presentation by Governor William Winter to a general discussion by board members.
2. Dates for out-of-town Board meetings:  
  
September '91 - Pearl River Community College  
January '92 - Site to be announced  
July '92 - Mississippi Gulf Coast Community College
3. Board request for the Planning Committee to bring back to the Board a revised report/recommendations concerning the NAACP education issues.

#### PROGRAM COMMITTEE REPORT

Bill Bunch presented recommendations from the Program Committee. On a motion by Bob Breeden, seconded by Lanny Monroe, the Board approved the following:

1. Termination of twenty-one vocational-technical programs. (Twelve by staff recommendation and nine by college request). See Attachment.
2. One-year extension for six vocational-technical programs. See Attachment.
3. Name change for two vocational-technical programs and one curriculum change. See Attachment.

Mr. Bunch informed the Board that a proposal for changes in Board policies relating to program termination, curriculum change, and approval of lower-level courses was presented to the Program Committee for consideration. He reported that the proposal will be brought back to the committee for further discussion and action.

On a motion by Wes Burkhardt, second by Jeannet Boston, the Board approved two applications for new vocational-technical programs:

1. Print, Graphics and Reprographic Technology  
Coahoma Community College
2. Food Processing Technology  
Hinds Community College

Mr. Bunch pointed out that these two programs were already in a planning stage at the time the Board adopted a policy not to consider new program applications except under certain conditions. He stated that these programs were an exception to the new policy.

At this point in the meeting, Wes Burkhardt inquired if any of Mississippi's community colleges offered an associate degree in physical therapy. Mr. Bunch explained that two programs in physical therapy assisting are scheduled to operate in the fall - one at Pearl River and one at Itawamba. Dr. Burkhardt noted that this could be the reason students go out of state for an associate degree in physical therapy and considered acknowledgement of this to be important.

#### FINANCE COMMITTEE REPORT

The Finance Committee Report was presented by Lanny Monroe. Mr. Monroe reported that the Finance Committee discussed the FYE '93 Budget Request and the committee will take action on this item in the June meeting.

On a motion by Bob Breeden, second by Paul Breazeale, the Board unanimously approved the Schedule of Disbursements for FYE 1992 of \$69,077,661 from S. B. 3127. See attachment.

Fund 2290	\$ 3,671,041
" 2292	56,598,249
" 2293	2,541,008
" 2294	6,267,363

Upon a motion by Amos Bridges, second by Bob Breeden, the Board unanimously approved guidelines for administration of associate degree nursing support for FYE 1992. See attachment.

Upon a motion by Amos Bridges, second by Neil Rogers, the Board unanimously approved the recommendation for a Five-Year Capital Improvements Request for 1993-1997 at \$14,000,000 per year.

Mr. Monroe informed the Board that the Finance Committee did not have a recommendation on Certification of the FY '91 Plan for Enlargements & Improvements and Repair because time did not allow consideration of this matter.

Dr. Olon Ray recommended that the Board certify the community colleges as being in compliance with the law.

At the request of the Finance Committee Chairman, Deborah Gilbert explained that the Board, in accordance with Section 37-29-141, is required to certify to the Boards of Supervisors that community colleges have followed plans for Enlargement, Improvement and Repair as submitted the previous year. Ms. Gilbert further explained that the law is new and the Board has not made a certification of this kind before.

After a lengthy discussion on this matter, Bob Breeden moved, Wes Burkhardt seconded, that the Board certify that the community colleges are in compliance with the law, pending a receipt of a certified opinion statement from the presidents.

Paul Breazeale requested that the minutes reflect that in his opinion the Board is acting on a matter that has not been technically documented.

Mr. Monroe reported that the committee adopted a timeline for review of the allocation funding formula. See attachment.

Jeannet Boston reported that Coahoma received a qualified opinion on their audit for FYE 1990, which reflects an improvement over an '89 disclaimer. Coahoma was commended for this improvement.

Mr. Monroe informed the Board that Chairman Ricks had charged the Finance Committee with development of a contract for the Executive Director and making a salary recommendation for FYE 1993.

#### FACULTY ASSOCIATION REPORT

Susan Donohue presented a 1990-91 end-of-the-year report from the Mississippi Faculty Association for Community and Junior Colleges. Ms. Donohue reported that some major goals accomplished included:

1. Bringing the MFA into a viable working position with decision-making bodies in the community college system.
2. Joining with presidents in sponsoring the January legislative appreciation luncheon.
3. Publishing a brochure in support of the presidents' legislative program with special emphasis on matters of interest to the Faculty Association.
4. Employing Dr. Conrad Welker as a lobbyist to support the presidents' legislative position and to focus on health insurance.

Ms. Donohue reported that MFA elected new officers. Beth Williams of Mississippi Delta is the Association's new President and Donna Meeler of Hinds is President-Elect.

Ms. Donohue expressed appreciation for the privilege of working with the Board and for the Board's commitment to the mission of community colleges in Mississippi.

#### EDNET REPORT

Paul Breazeale reported that the EdNet Board had not met since the Board's April meeting and there was not a formal report. Mr. Breazeale reminded the Board of the following matters:

1. Names of individuals and organizations who are Owners of one of the proposers, and EdNet minutes were mailed as requested.
2. Tom Bourdeaux, a Meridian attorney, is in the process of writing the contract.

Mr. Breazeale stated that the SBCJC would have an opportunity to review the contract and provide input to the EdNet Board.

#### BOARD APPOINTMENTS

Dr. Olon Ray reported that the Board has the responsibility to make two appointments. The first appointee is to serve on an insurance advisory committee that will assist in the formation of a public school employees health insurance plan, as directed by S. B. 2407, Legislative Session

of 1991. Dr. Ray made a recommendation that Henry McClellan of Holmes Community College serve on this committee. On a motion by Wes Burkhardt, second by Lanny Monroe, the Board unanimously adopted Dr. Ray's recommendation to appoint Mr. McClellan to serve on this committee.

Dr. Ray stated that the second appointee is to serve on an advisory committee that will assist in the planning purposes of the George Moody Institute. Dr. Ray made a recommendation that Amos Bridges serve on this committee. Dr. Ray pointed out that there would also be one appointment from the Presidents' Association and one appointment from the Faculty Association to this committee. On a motion by Wes Burkhardt, second by Jeannet Boston, the Board unanimously adopted Dr. Ray's recommendation to appoint Mr. Bridges to serve on the Moody Institute Advisory Committee.

#### 501C3 COMMITTEE REPORT

Tom Childs reported that the 501C3 Committee has completed and submitted to the Board for consideration:

A broad outline of an application that is to be filed with the Secretary of State's Office for incorporation of a nonprofit organization

Outline of bylaws that would be the governing laws and framework within which the organization would operate.

Mr. Childs informed the Board that the 501C3 application and organization is of great significance and has the potential of being a great vehicle to assist the Board and staff in implementing policies of the Board.

Bob Breeden expressed concern about the size of the organization's Board and the importance of the perception that this organization will not be in competition with similar nonprofit organizations that benefit Mississippi's community colleges.

After further discussion of this matter and on a motion by Paul Breazeale, second by Jeannet Boston, the Board approved the work of the 501C3 Committee and execution of the 501C3 application for incorporation.

Mr. Childs suggested that the Chairman and Vice Chairman sign the application for incorporation. The application was signed and the Board collected among the membership \$50 for the fee for filing with the Secretary of State's Office.

#### POLICY AND PROCEDURES CONTRACT

Dr. Olon Ray presented an agreement with Harvey and Associates for the professional services for completing the Board's procedure and policy manual. Dr. Ray reported that Phil Hardin Foundation is sending a check for \$3,500 to fund this project.

On a motion by Paul Breazeale, second by Nell Rogers, the Board unanimously accepted the agreement for the professional services.

Dr. Ricks expressed appreciation to the Board for carrying out this project.

#### TRAVEL AUTHORIZATIONS

Dr. Olon Ray requested Board members to acknowledge any request for reimbursement of authorized travel expense. There were no request.

Wes Burkhardt commented that the Phil Hardin Foundation had made a significant contribution as did Mississippi Power, International Paper, and Ingalls to the new Walter Anderson Art Museum in Ocean Springs. Dr. Burkhardt suggested the Board consider visiting the museum in July when the Board is on the Coast.

At this point in the meeting, there was a brief discussion on terms expiring on June 30 of three board members initially appointed in 1986. Questions and concerns were expressed that at this time new appointees or reappointments had not been made by the Governor.

#### EXECUTIVE DIRECTOR'S REPORT

Dr. Olon Ray led a discussion on matters pertaining to the Board retreat with emphasis on beginning a planning process to define objectives of the Board and staff.


Dr. Ray recommended three commitments for Board consideration: 1) a commitment to creating centers of excellence; 2) a commitment to securing ways of enrolling nontraditional students in community colleges, and 3) a commitment to developing programs of academic excellence, including international studies and honor science and math programs.

Dr. Ray expressed concern that the Board begin launching these commitments at the Board retreat.

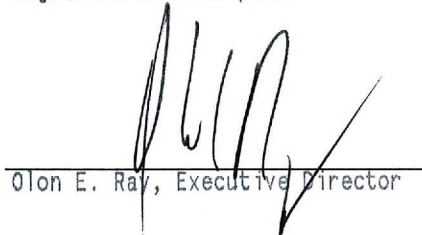
Wes Burkhardt recommended the Board place a Mississippi flag and U. S. flag in the Board room.

Board members responded favorably to Dr. Ray's recommendations.

There being no further business, the Board adjourned at 3:40 p.m.



Barbara S. Ricks, Chairman  
State Board for Community  
and Junior Colleges



Olon E. Ray, Executive Director